

23 December 2004

Dear Councillor

CONSTITUTION TASK GROUP MEETING – THURSDAY 6 JANUARY 2005

A meeting of the Constitution Task Group will be held at the Chief Executive's Office, Council Offices, London Road, Saffron Walden on Thursday 6 January 2005 at 5.30 pm.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

**A G E N D A
P A R T I**

- 1 Apologies for absence and declarations of interest.
- 2 Notes of the meeting held on 21 December 2004 (to follow).
- 3 Business arising.
- 4 Report on the Role of Full Council and Review of Committees (to follow).
- 5 Any other items which the Chairman considers to be urgent.

To:- Councillors C M Dean, E J Godwin, V J T Lelliott, A R Row, A R Thawley and **P A Wilcock.**

Also to:- A Bovaird, S McLagan, M J Perry, M T Purkiss and Councillor A Dean.